

# Connecting Q Locally

Open call for small grants funding  
January 2020



*A connected community working  
together to improve health and care  
quality across the UK*

---

# *Background*

- Q has previously provided small grants ranging from £5,000 to £30,000
- Examples of activity have included:
  - Welcome events/learning events
  - Book clubs
  - Local networking
  - Convening Special Interest Groups (SIG)
- Previously run as invitation only awards
- Connecting Q locally will be the first open and competitive round for this element of Q

---

## *Purpose - aim*

To help Q members build and strengthen their own networks across the improvement landscape

---

# *What we will fund*

- Small grants between £5,000 and £20,000
- Proposals that will deliver activity between April 2020 and March 2021
- Activities that lead to tangible outputs and/or meaningful outcomes
  - To support members to learn, connect and collaborate
- Staff costs directly linked to the activities proposed
- Reasonable expenses
  - These will be viewed in the context of the proposed activity and the end beneficiary (please refer to the [Health Foundation expenses policy](#))

---

# *Focus for funding*

- Activity that will focus on:
  - Building connections within and across regional boundaries to share learning and showcase best practice
  - Local or regional networking
  - A thematic area of interest such as a Special Interest Group

---

## *What we will not fund*

- Activity that does not demonstrate a clear link to Q's theory of change
- Organisational overheads
- Core staff costs (e.g. 10% of a Marketing Officer)
- Capital expenditure (e.g. laptops or mobile phones)
- Staff time for the writing and submission of articles, publications or journals
- VAT (these projects will be charitable grants and not liable for VAT)

---

## *How to apply*

- Make an application our [online application portal](#)
- Read all the [supporting guidance documents](#) before you start your application
- If you run into difficulty, please either email or call the Q team

---

## *Top tips*

- Start your application sooner rather later – don't leave it until the last minute!
- Your application must be linked to an organisation.
- We can only accept applications submitted via the online system (AIMS).
- Keep your application concise!
- Be clear about what funding you need and why.



---

## *Case study*

- Radiotherapy Quality Special Interest Group
- Received a small grant in 2019
- Organised an “unmeeting” to bring together therapeutic radiographers from around the UK and raise to the surface what priorities the community felt were most important
- Funding was used to cover venue costs, equipment for the session, catering, and travel for attendees
- Details can be found on the [Q website](#).

# *Next steps*

<b>Open for applications</b>	<b>Wednesday 4 December 2019 – Tuesday 28 January 2020</b>
<b>First information call</b>	Tuesday 17 December (12.15 – 13.00)
<b>Second information call</b>	Thursday 9 January (12.45 – 13.30)
<b>Deadline for Connecting Q locally proposals to be submitted using the online application system (AIMS)</b>	Tuesday 28 January 2020
<b>Applicants informed of decision</b>	By Monday 2 March 2020
<b>Award agreements finalised</b>	By Tuesday 31 March 2020
<b>Work to be completed</b>	By Wednesday 31 March 2021

---

## *Additional information*

- All the information you need can be found on the [Connecting Q locally webpage](#).
- If you have any questions about the programme, or are experiencing any difficulties using AIMS please contact us by [email](#) or phone (020 7664 466).

*Thank you*

